# VIMALRAJ VEDAGIRI

**Scrum Master Certified**

**PROFESSIONAL SUMMARY**

* 8 years of experience in Requirement Identification, Requirement Analysis, Requirement Writing,

System & UAT test case design and execution for using both **Waterfall and Agile methodology**.

* Rich experience in **Health Care**, Brokerage and self-directed investing.
* Facilitated **sprint planning, daily scrums, retrospectives, stakeholder meetings, and software demonstrations**.
* Worked closely with project owner in **backlog management** and continuous delivery of features.
* Educated and reinforce **scrum methodology** and agile framework to team members and key stakeholders.
* Directed and lead development team from **project initiation** through delivery of final product.
* Coordinated and participated in **weekly estimation meetings** to provide high-level estimates (Story Points) for backlog items.
* Wrote **User Stories based** on the requirements gathered from all the stake holders.
* Managed the insight and opinions of multiple stakeholders and helped to ensure all stakeholders agreed with the current scope and roadmap of the product.
* Worked closely with Product Owners, coordinating product **backlog grooming and story estimation**.
* Ability to handle multiple tasks simultaneously and produce high quality results despite deadline pressure.
* Assisted the team maintain their **burndown chart**, setting up retrospectives, sprint reviews or sprint planning sessions and shielding the team from interruptions during the sprint
* To associate myself with an excellent job which supplements my present knowledge and to play a vital role in the growth of the organization by applying all my skills with utmost determination and perseverance.
* Expertise in feasibility requirements analysis, design, construction, testing, implementation, and **UML methodology**.
* Experienced in developing test plans, cases, scenarios and strategies as per the business requirements to match the functional requirements and UML diagrams.
* Expertise in writing **Business Requirements Document (BRD),** Functional Specification Document (FSD), Non-Functional Specification Document, System Design Specification, System Use Cases, and training manuals.
* Experienced in conducting **Joint Application Development (JAD)** sessions, project meetings, reviews, walkthroughs, and customer interviews.
* Documented Test scenarios and Test cases with hands on experience in Functional, Integration, Regression and User Acceptance testing techniques.
* Proficient at coordinating various technical and managerial teams to develop process and verifying adherence using the **Requirements Traceability Matrix** (RTM).
* Analyzed Business Requirements and segregated them into high level and low-level Use Cases, Activity Diagrams / State Chart Diagrams using Rational Rose according to UML methodology thus defining the Data Process Models.

**SKILL SET:**

Microsoft Office tools Access, Excel, Outlook, PowerPoint

SDLC/Design Methodologies Agile, Waterfall, Unified Modeling Language (UML), Microsoft Visio, Rational Rose

Databases Microsoft SQL Server

Project Management Tools JIRA and RTC

**PROFESSIONAL ASSIGNMENTS**

**HCSC (BCBS) - Dallas, TX**

**Senior Business Analyst / Scrum Master Dec 2015 till date**

Involved as a Scrum Master on various project which includes automatic HealthCare Application for the potential account for the activities such as verification, Census Reconciliation, Case and Medical Underwriting, Selling, Account Setup, Member setup, ID card issuance, Fulfillment of Supplies, tracking to ensure set – up for adjudication, ancillary products and billing.

**Key Accomplishments & Responsibilities:**

* Developed and followed agile project management plan. Facilitated build requirements log (product backlog) with **cost estimates and priority**.
* Had been a part of 9 member’s team acting as Scrum Master
* Facilitated **Scrum Daily standup, Product backlog, Sprint Planning, Sprint Review & Sprint Retrospective meetings.**
* Determined the team capacity from historical data. Created **Work Break down structure**, user stories and corresponding activities.
* Monitored the project progress and radiated the information to stake holders. Identified and mitigated team risks and **Blocking Issues, Critical Defects** on daily basis.
* Worked with Senior Management, Business & Release Management to understand the vision of the product, prioritize and develop **software release planning**.
* Communicated the progress to senior management through 'Burndown Charts'. Monitored the Quality through metrics and mentored team through the project management processes.
* Modeled core Agile principles of **collaboration, prioritization, team accountability and visibility; ensured consistent application of scrum methodologies across the enterprise.**
* Worked with the engineering managers to identify cross-team dependencies and manage inter-team tasks
* Facilitated **Scrum of Scrum** for offshore teams in India.
* Evangelized the benefits of Scrum to ensure its **smooth adoption.**
* Assisted team with making appropriate commitments through **story selection, sizing and task definition** and participated proactively in developing and maintaining team standards, tools and best practices reducing development time.
* Maintained storyboards, organized charts within **JIRA** and influenced best practices to team.
* Ensured cross-functional coordination between product owners, analysts, developers and QA occurred early and often, and removed barriers and blockers for the team.
* Manage the lifecycle of code development, from ideation to sprints to deployment
* Provided **demo to the end user’s** once the development is completed.

**American Airline - Dallas, TX**

**Senior Business Analyst / Scrum Master Jan 2015 to Nov 2015**

**Responsibilities:**

* Facilitate Agile ceremonies Release Planning, Sprint Planning, Backlog Grooming, and Retrospective meetings, Sprint reviews, daily burndown charts & Release burnup charts.
* Coordinate and participate in estimation meetings to provide high-level estimates (Story Points) for backlog items and upcoming projects.
* Remove team impediments on a daily basis to allow the team to deliver the sprint goals and deliverables. Escalating an issue to leadership resulting in early delivery of customer issue solution
* Facilitate team and cross-team Retrospectives to build good working relationships among the agile teams across 2 states – TX & CA.
* Identifying potential project risks and help develop a mitigation plan to resolve potential issues.
* Maintain Project reports & facilitate program Steering meetings
* Facilitate Agile adoption Retrospective for the organization with the leadership and guided teams with outcome resulting in enhanced performance.
* Coach new SM and train global teams on agile principles
* Coordinate between various teams with American
* Tracked and managed project using a ranked backlog and a Kanban board, using a toolchain and delivery pipeline to enable continuous integration and delivery
* Managed deployed application and analysed the usage of the application.
* Helped team evolve the process and continuously deliver innovative solutions.

**STANDARD CHARTERED BANK in Chennai, India**

**Business Analyst June 2013 till Dec 2014**

Straight2Bank – Web is a fully integrated electronic working capital platform to serve the transaction banking and hedging needs of Wholesale Banking customers. It is the Internet banking site for Standard Chartered Banks (SCB) Corporate and Institutional Customers to access Cash Management, Custody and Continuous Linked Settlement Solutions as well as **Trade, Lending and FX information** that leverages on Standard Chartered' s extensive international network.

**Key Accomplishments &Responsibilities:**

* Understood the existing environment and created **Process flow diagrams** for the new system.
* Created Prototypes after collecting Report requirements and presented the Prototypes to the team. For example, involved in creating reports **like Marketing Effectiveness Report, Daily Activity Repor**t.
* Involved in testing of reports, creation of report manuals.
* Assisted in development of Test Plans and assisted QA team in **System testing** to ensure the new system satisfy all User requirements.
* Collaborated with project manager in tracking and managing project development process following **RUP based SDLC methodologies.**
* Conducted monthly application review meetings with the operations groups to understand better the impact.
* Requirement gathering, Business Process flow development, and Business Analysis.
* Created Effective Use cases and Integrated **High-Level Use Case Scenarios in the Project** and identification of Basic/Alternative flows.
* Involved in the UAT for the application process.
* Worked with PM to track projects' performance against baseline plan.
* Created **customer training documentation.**

**TOYOTA LOGISTICS MANAGEMENT SYSTEM in Chennai, India**

**Business Analyst Sep 2010 till June 2013**

The objective of Toyota Europe Logistic Management System is to streamline logistics operation enable Toyota to identify and focus on more valuable business activities. This system has long term strategic and tactical importance and should greatly enhance cost reduction and realized greater value from Toyota’s supply partnerships.

**Key Accomplishments &Responsibilities:**

* Gathered detailed business and technical requirements and participated in the definitions of business rules and data standards.
* Conducted walkthroughs with the end users and stakeholders from **Sales, Processing, Underwriting** and closing to gather the modifications requests from the user to upgrade or change the business specifications for the product and ensure that the developers were updated.
* Facilitated functional requirement gathering from system users and prepared **business requirement documents(BRD).**
* Used **MS-Visio for flow-charting, Use-case process model** and architectural design of the application.
* Interfaced with team leaders, identify and analyze the given information, procedures and **decision flows**, evaluated existing procedures, methods and technical documentation. Communicated with executives, managers and other stakeholders regarding project scope.
* Responsible for business process analysis that includes requirements facilitation, definition & analysis, alternatives, software selection, prototyping, **business process design and mapping.**
* Maintained a Traceability Matrix to ensure that all the functional requirements are addresses at the use case level as well as test case level.
* Lead the User Acceptance Testing efforts to verifying that the developed reports meet the requirements involved in developing the test strategy and helped in developing **QA Test Plans** for Functional, Integration and System Testing.

**CONSUMER MARKETING in Chennai, India**

**Associate Business Analyst Feb 2009 till Sep 2010**

Readers Digest consumer marketing department is responsible for managing and implementing business vision of marketing promotions through online offers and sweepstakes. Marketing team works closely with business group and come up with various marketing campaigns from time to time to address the seasonal or calendar-based opportunities to promote overall Readers Digest subscriptions and further extend the reach of various products (magazines, books etc) to general public. The Readers Digest online campaigns implemented as “offers” and “sweepstakes” are good source of collecting user data (email ids) and provide a base for designing next promotions.

**Key Accomplishments &Responsibilities:**

* Participated in Business/Development meetings to understand user requirements.
* Analyzing thoroughly the product requirements for new functionalities.
* Preparing **Test Plan, Test Conditions, Test Data & test cases** for the application.
* Active participation in the development team demo on the developed application to analyze the requirements & suggest changes required.
* End-to-End testing of various scenarios and also managing the reports sent to Client.
* Performed several tests like acceptance testing & sanity testing for accepting the build.
* Integration testing was done to ensure data processing, interface validity and proper communication among components of each application
* Defect logging, defect tracking, verification & closure activities using Star Team and following up with the developers and team.

**ACADEMIC QUALIFICATION**

* Master of Business Administration passed in 2008

**CERTIFICATION**

* Certified Scrum Master